

EXECUTIVE FORWARD PLAN MARCH 2014

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development and Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the following public inspection points:

Council Offices: Guildhall (Bath); Hollies (Midsomer Norton); Riverside (Keynsham)

Libraries: Bath Central Library; Midsomer Norton Library.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of the Council's budget (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
RVW	Cabinet Response to Policy Development and Scrutiny Panel Review Recommendations

Senior Management Team

JF	Jo Farrar – Chief Executive, Bath and NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

**Executive Forward Plan
March 2014**

Bath and North East Somerset Council

Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MARCH 2014					
<p>E2614 Silver Street Toucan Crossing, Midsomer Norton TRO <i>Creation of a toucan crossing and implementation of no waiting / no loading restrictions to improve road safety and accessibility</i></p>	<p>Cllr Caroline Roberts</p>	<p>Greg Willett 01225 394207</p>	<p>Appx 1 TRO Location Plan Appx 2 Schedule Appx 3 Statement of Reasons</p>	<p>Louise Fradd</p>	<p>16 December 2013 TRO</p>
<p>E2608 Parking Restrictions - Weston Park East, Bath TRO <i>Whether to install a variety of parking restrictions along the length of Weston Park East, as part of the redevelopment of the Cranwell House building, Royal High School</i></p>	<p>Cllr Caroline Roberts</p>	<p>Andy Coles 01225 394208</p>	<p>Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment Appx 3 Informal Consultation Breakdown Appx 4 Formal Consultation Breakdown</p>	<p>Louise Fradd</p>	<p>20 November 2013 TRO</p>
<p>E2624 Grant of Lease of Public Convenience at Alice Park <i>Grant a lease to sit alongside the public convenience contract with Healthmatic Ltd</i></p>	<p>Cllr Paul Crossley, Cllr David Bellotti</p>	<p>Mike Dawson 01225 396093</p>	<p>Exempt appendix 1 Outline Heads of Terms Appendix 2 Lease plan Appendix 3 Qualified Surveyors report Appendix 4 Public Notice of Proposed Disposition</p>	<p>Andrew Pate</p>	<p>28 January 2014 All Decision Types</p>

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2625 Community Asset Transfer - Granting of Long Leases <i>A report to confirm the letting of Community Assets to a number of organisations at less than market value, on long leases in pursuit of Council resolution of February 2013</i></p>	<p>Cllr David Bellotti, Cllr Paul Crossley</p>	<p>Tom McBain, Rob Scott 01225 477806, 01225 477906</p>	<p>E2625 Community Asset Transfer Appx 1 - RICS - Disposal of land at less than market value Appx 2 - Summary sheet for Assessment of Individual Asset transfer Appx 3 Empowering Communities: Making the most of local assets Background documents - Reports & minutes of Council 19th Feb 2013</p>	<p>Andrew Pate</p>	<p>31 January 2014 KEY</p>
<p>E2623 Housing Services Charging Policy <i>This policy sets out the housing functions that are subject to charge. It explains how charges will be calculated and recovered.</i></p>	<p>Cllr Tim Ball</p>	<p>Graham Sabourn 01225 477949</p>	<p>Appx 1 Housing Services Charging Policy</p>	<p>Louise Fradd</p>	<p>15 January 2014 KEY</p>
<p>E2612 World Heritage Site Attributes <i>UNESCO encourages identification of 'attributes' of WHS Outstanding Universal Values. These expand on the OUVs and have been developed in co-operation with English Heritage and the World Heritage Site Steering Group.</i></p>	<p>Cllr Tim Ball, Cllr Paul Crossley</p>	<p>Simon De Beer Tony Crouch 01225 477616 01225 477584</p>	<p>Appx 1 World Heritage Site Attributes</p>	<p>Louise Fradd</p>	<p>11 December 2013</p>
<p>E2615 Wellsway A367 Bus Lane TRO <i>Creation of a bus lane across the junction of Midford Road to improve public transport services</i></p>	<p>Cllr Caroline Roberts</p>	<p>Greg Willett 01225 394207</p>	<p>Appx 1 TRO Location Plan Appx 2 General Arrangement Drawing Appx 3 Statement of Reasons Appx 4 Schedule</p>	<p>Louise Fradd</p>	<p>16 December 2013 TRO</p>

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2605 Zebra Crossing - North Road, Combe Down, Bath TRO <i>Whether to install a zebra crossing just east of the junction of North Road and Ralph Allen Drive</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Informal Consultation Appx 3 Formal Consultation Appx 4 Equality Impact Assessment	Louise Fradd	6 November 2013 TRO
E2611 Radstock Town Centre Regeneration scheme TRO <i>Whether to install various changes and additions to the restrictions and limits around the centre of Radstock as part of the redevelopment works</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Radstock Regeneration TRO Appx 2 Equality Impact Assessment Appx 3 Informal Consultation Breakdown Appx 4 Formal Consultation Breakdown	Louise Fradd	22 November 2013 TRO
E2626 20mph speed limits Area 5 Westmoreland/ Oldfield/ Lyncombe(part)/ Widcombe(part) TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Westmoreland/Oldfield/Lyncombe(part)/Widcombe(part) wards (Area 5) following statutory consultation</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260	Appx 1 App. A Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)	Louise Fradd	18 February 2014 TRO
E2627 20mph speed limits Area 7 Radstock/Westfield TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Radstock/Westfield wards (Area 7) following statutory consultation</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260	Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)	Louise Fradd	18 February 2014 TRO

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2610 20mph speed limits - Area 8, Walcot/ Lansdown/ Lambridge TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Walcot/Lansdown (part)/Lambridge (part) wards (Area 8) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Trevor Johnson 01225 394216</p>	<p>Appx 1 Plan E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>21 November 2013 TRO</p>
<p>E2628 20mph speed limits Area 10 Batheaston/ Bathampton/ Bathford Beckford Gardens TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Batheaston/Bathampton/Bathford Beckford Gardens (Area 10) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p>E2629 20mph speed limits Area 11 Odd Down/ Combe Down TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Odd Down/Combe Down wards (Area 11) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>

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E2630 20mph speed limits Area 12 Saltford TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Saltford (Area 12) following statutory consultation</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260	Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)	Louise Fradd	18 February 2014 TRO
E2631 Annual Review of Fostering, Adoptive and Special Guardianship Allowances <i>Each year the fostering rate provided to foster carers is reviewed and calculated according to the recommended Fostering Network rates. The financial support offered to Guardians and Adoptive families is also considered.</i>	Cllr Dine Romero, Cllr Paul Crossley		Pete Campbell 01225 477914	Appx 1 Proposed fostering allowances 2014/15	Ashley Ayre	19 February 2014 KEY
CABINET MEETING - 09 APRIL 2014, 6:30PM						
E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove. To be implemented on an experimental basis to understand how it will operate. Decision only required if there are objections to the Scheme.</i>	Cabinet	Councillor Caroline Roberts	Simon Thomas 01225 394260	High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report	Louise Fradd	16 January 2013 TRO

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<p>E2622 Queen Square Cycle Link TRO <i>Whether to remove one parking space and replace it with a No Waiting At Any Time parking restriction as part of cycle path link from Queen Square to Queen's Parade, Bath</i></p>	Cabinet	Councillor Caroline Roberts	Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment / Equality Analysis Appx 3 Informal Consultation Appx 4 Formal Consultation	Louise Fradd	15 January 2014 TRO
<p>E2508 Leisure Strategy <i>The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years. This report is designed to clarify options available and provides recommendations to build the future leisure platform.</i></p>	Cabinet	Councillor David Dixon	Marc Higgins 01225 396423	Appx 1 Joint Health and Well-Being Strategy Appx 2 Joint Strategic Needs Assessment Appx 3 Physical Activity Needs Assessment Appx 4 Get Active Strategy Appx 5 Built Facilities Strategy	Louise Fradd	16 January 2013 KEY
<p>E2598 Review of the Council's Street Trading Policy and Conditions <i>This report considers a proposed revised policy and conditions for street trading following the introduction of new legislation and implementation of other Council policies</i></p>	Cabinet	Councillor David Dixon	Andrew Jones, Alan Bartlett 01225 477557, 01225 477536	Appx 1 Responses to Consultation and Officer Comments Appx 2 Proposed Policy and Conditions Local Government (Miscellaneous Provisions) Act 1982 Provision of Services Regulations 2009	Louise Fradd	10 October 2013 KEY
<p>E2435 Housing Delivery Update <i>An update to Cabinet on the Councils response to the prioritisation of housing delivery</i></p>	Cabinet	Councillor Tim Ball	John Cox, John Wilkinson 01225 396593	Core Strategy, SHLAA	Louise Fradd	16 January 2013 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2620 Mendip Hills Area of Outstanding Beauty Management Plan 2014 - 2018</p> <p>The Mendip Hills Partnership has reviewed the Management Plan for the Mendip Hills Area Of Outstanding Natural Beauty (AONB) and referred the final document to the Council for adoption</p>	Cabinet	Councillor Tim Ball	Sue Murtagh 01225 477618	Appx 1 Mendip Hills AONB Management Plan 2014-19 (November 2013)	Louise Fradd	9 January 2014
<p>E2621 Cotswolds Area of Outstanding Beauty Management Plan 2013 - 2018</p> <p><i>The Cotswolds Conservation Board has reviewed the Management Plan for the Cotswolds AONB and referred the final document to the Council for endorsement</i></p>	Cabinet	Councillor Tim Ball	Sue Murtagh 01225 477618	Appx 1 Cotswolds AONB Management Plan 2013 - 2018	Louise Fradd	9 January 2014
<p>E2633 Heritage Services Business Plan 2014-2019</p> <p><i>The report seeks Cabinet approval for the first annual update of the Heritage Services Business Plan 2013-2018, and for the Fashion Museum Forward Plan required for Arts Council England Accreditation status</i></p>	Cabinet	Councillor Ben Stevens	Stephen Bird 01225 477750	Appx 1 Business Plan annexes Heritage Services Business Plan 2013-2018	Louise Fradd	21 February 2014 KEY

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E2634 Procurement of new client data system for Children's Services <i>The existing Carefirst contract ends in April 2015. Market developments mean that a new system would offer considerable advantages and efficiencies. The proposal seeks Cabinets agreement for a strategy to finance and procure a new system.</i>	Cabinet	Councillor Dine Romero	Richard Baldwin 01225 396289		Ashley Ayre	21 February 2014 KEY
CABINET MEETING - 14 MAY 2014, 6:30PM						
E2632 School Term and Holiday Dates 2015-16 <i>To agree the School Term and Holiday Dates for the 2015-16 Academic Year</i>	Cabinet	Councillor Dine Romero	Kevin Amos 01225 395202	Appx 1 190-day consultation model Appx 2 195-day consultation model Appx 3 195-day model following consultation	Ashley Ayre	19 February 2014 KEY
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN						
E2589 Paulton Traffic Management Measures TRO	Reason for Withdrawal: <i>The advertising period ended on 6th February and no objections were received during that time</i>					
E2618 Toucan Crossing - A36 Lower Bristol Road TRO	Reason for Withdrawal: <i>The advertising period for this ended on 6th February and no objections were received.</i>					
E2609 20mph Speed Limits - Abbey/ Kingsmead (Area 9) TROs	Reason for Withdrawal: <i>no objections were received by the due date so the proposals will be implemented without the need for a Cabinet decision</i>					
The Forward Plan is administered by DEMOCRATIC SERVICES: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk						